

TAXFILE

Your tax affairs are in safe hands

Professional
accountancy
& tax advice for
South London

CIS Sub-contractors: Claim Your Tax Refund Now!

It's now time to start the process of claiming your tax refund if you are a sub-contractor working within the Construction Industry Scheme ('CIS').

Special fixed price of £233 + VAT during April

What you need to do

Don't delay - book an appointment with Taxfile at taxfile.co.uk/book-an-appointment/ today — book a slot any time from 6 April inclusive and we'll sort it all out for you. When booking your time slot, choose Faiz (*who speaks English, Pashto, Dari & Russian*), Ewelina (*who speaks English and Polish*) or Julie (*who speaks English*). We also have staff who speak Romanian, French, Mauritian Creole and Dutch, should you need them.

Check List

- Book an appointment at taxfile.co.uk/book-an-appointment/ (choose Faiz, Ewelina or Julie);
- Book any available time/date from 6th April inclusive;
- Bring in records of your invoices, whether they are self-billed or your own. If any are lost, try to bring copies;
- Bring in all your CIS statements and receipts for the period 6 April 2015 to 5 April 2016;
- Even if you don't yet have your most recent CIS statement, we can still make a start;
- Show us receipts for things you use for work – the law expects you to keep proof so don't throw anything away;
- Bring receipts for materials too, as some can be offset to maximise your refund;
- If you had any equipment or tools stolen during the year, make sure you bring a crime reference number so we can obtain tax relief on them;
- Bring in bank statements — if any records for income or expenditure have been lost, bank statements can prove vital to fill in the gaps;
- Lastly, if you have any payslips from **any** employment during the year, please do also bring those.

Contact Taxfile to get your tax refund fast!

Taxfile are experts at claiming back CIS tax refunds - we do over 500 of these per year and usually sub-contractors receive their refunds in just 3-4 weeks. Taxfile are also very well trusted by HMRC so our sub-contractor CIS submissions and refund requests are rarely questioned.

Also note that Free *tax enquiry fee protection insurance* comes as standard with TaxFile. So, if HMRC investigate you and try to give you a hard time, we are there for you at zero cost, defending your corner, so long as you filed your paperwork by the statutory deadlines. More details and terms are available on request.



Why you're due a tax refund

CIS construction workers like you are usually taxed at source before being paid, and this usually results in a tax overpayment. That's because you were taxed on the first £10,600 of your income even though that part falls within your Personal Allowance, i.e. should be tax-free. In addition, by pre-paying the tax you will not have offset any allowable expenses such as tools etc. To rectify this, Taxfile will help you get the figures right, offset all allowable expenses and maximise your tax refund! Most sub-contractors receive at least £1,000 within just 3 to 4 weeks, through Taxfile.

Discounts Available!*

You may qualify for one or more discounts on our standard prices:

- Receive 5% off our standard prices if you book online at taxfile.co.uk/book-an-appointment/ (choose Faiz, Ewelina or Julie);
 - Long-standing CIS Taxfile clients will receive a loyalty discount (the amount will vary depending on how long they have been a Taxfile customer);
 - You will receive a discount if you introduce a friend or colleague to Taxfile, who then becomes a new, paying client;
 - A £10 discount is available for writing a testimonial that we can publish on our website & literature;
 - If you come in to do your tax return during April 2016, you will qualify for our special, lower price of £233 (usually £240) + VAT;
- * T&Cs apply (please discuss with our tax agents during your appointment).

Business tax help

Don't forget – we also do Capital Gains Tax and tax matters for landlords and taxi drivers etc. Call for more details.

From our other office at 11a Turney Road, Dulwich, we also do VAT, payroll and accounts for companies, SMEs and partnerships (ask for an appointment with Turney Road staff for this kind of work).

**Call Taxfile on 0208 761 8000
or book your appointment online:**

Appointments: www.taxfile.co.uk/book-an-appointment/

(select Faiz, Ewelina or Julie; book any available time/date from 6 April. Call for latest Saturday time slots)

Opening Hours: Mon-Tue 9-6, Wed-Thur 9-5, Fri 9-3, Sat (call for appointment) 9-1

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